

THE GAUHATI HIGH COURT  
(HIGH COURT OF ASSAM:NAGALAND:MIZORAM & ARUNACHAL PRADESH)  
**KOHIMA BENCH**

**NOTIFICATION**

Dated Kohima, the 4<sup>th</sup> May, 2021.

No. HC(K)5/2018/REG/\_\_\_\_\_/:: Whereas, the Hon'ble Gauhati High Court vide Notification No.28 dated 19<sup>th</sup> April, 2021, Notification No. 29 dated 20<sup>th</sup> April, 2021 and Notification No.30 dated 21<sup>st</sup> April, 2021 has issued certain guidelines and norms to be followed for functioning of the Hon'ble High Court in the Principal Seat as well as its Outlying Benches at Kohima, Aizawl and Itanagar and the subordinate courts of Assam, Nagaland, Mizoram and Arunachal Pradesh;

Whereas there is surge of COVID-19 cases in the State and to deal with the second wave of COVID-19 pandemic the Hon'ble Gauhati High Court has adopted following measures to be strictly implemented in respect of the working of the Kohima Bench which shall come into force with immediate effect and remain in operation from 05.05.2021 to 15.05.2021 or until further Order(s).

1. Division Bench of the 2 (two) Judges stationed at Kohima namely Hon'ble Mr. Justice Songkhupchung Serto and Hon'ble Mr. Justice S. Hukato Swu shall continue to sit from 05.05.2021 to 15.05.2021.
2. Single Benches of the 2(two) Judges stationed at this Bench shall also continue for the period from 05.05.2021 to 15.05.2021. However, the Judges will continue to function from their respective Official residences and the Registry will assign the link to the lawyers one day in advance.
3. During this period i.e. from 05.05.2021 to 15.05.2021 only urgent matters will be taken up. The urgent matters will mean cases involving question of life and liberty of citizen; Bail Applications; Habeas Corpus petitions; Death Reference cases; cases relating to demolition of building; cases relating to eviction; termination of service; etc. The above list is not exhaustive. In case there is any other urgent matter and the same needs to be taken up on urgent basis, the Counsel has to make a mention before the Court concerned; and then it is the discretion of the Court to take up the matter, or to list the case for a future date.
4. All filings during this period will be entertained only in soft copies (in PDF format), to be sent at the following designated e-mail ID of the Registry. No affidavit needs to be filed, but in order to verify the contents of the petition, the

concerned lawyer will furnish a certificate indicating that all the averments made in the petition are true to his information and knowledge.

**Designated e-mail ID:**

efiling.kb@gmail.com

5. That, in case lawyers do not have the facility for communication or for bringing the petition before the Registry or the concerned Judge through soft copies, the facility can be availed at the following designated place:

**Designated Filing place:**

CPC Office located next to the VC Room in the ICT Building

6. 50% of the staff of the Registry except for the Officers from the rank of Administrative Officer shall attend Office on rotation basis for which roster shall be prepared by the Registry. The Officers and other ministerial staff who are not required to report for duty on any given day, shall not leave the station headquarter under any circumstance without prior permission. They will have to make themselves available on duty on call (through mobile phone and WhatsApp) and they shall be deemed to be on duty during the entire period. All Officers and Staff shall keep their mobile phones switched on at all times in case of emergency.
7. The section that issues certified copies shall be temporarily shifted to the **Front Office of the High Court Legal Services Committee (HCLSC)** for the period mentioned above or until further Order. The Officials of the section shall maintain strict COVID protocol and also maintain proper physical distancing to ensure that the office and the corridors are not crowded.
8. The following officers may be contacted in case of any emergency:
1. Shri. E. L. Watty Longchar, Deputy Registrar (Judicial) : 9436010054.
  2. Shri. Kuoliebiezo Mepfüo, Administrative Officer, Filing Section : 9436604285.
  3. Shri. Amento Assumi, Programmer : 9612904628.

(NEIKO AKAMI, NJS)  
Registrar  
Gauhati High Court Kohima Bench

Memo No.HC(K)5/2018/REG/ 1335 / Dated Kohima, the 4<sup>th</sup> May, 2021

Copy to:-

1. The Registrar General, Gauhati High Court, New Block, Guwahati, Assam.
2. The President, Nagaland Bar Association, Dimapur.
3. The President Dimapur Bar Association, Dimapur.
4. The President, Kohima Bar Association, Kohima.
5. The President, High Court Bar Association, Kohima.
6. The Sr. Additional Advocate General, Nagaland, Kohima.
7. The Addl. Advocate General, Nagaland, Kohima.
8. The Joint Registrar (Judicial), Kohima Bench.
9. The Joint Registrar, Kohima Bench.
10. The Deputy Registrar (Admn.), Kohima Bench.
11. The Assistant Registrar (Judl.)/(Admn, Kohima Bench.
12. The Librarian-cum- Research Officer, Kohima Bench.
13. The P.S. to Hon'ble Mr. Justice S. Serto for his lordship's kind information.
14. The P.S. to Hon'ble Mr. Justice S. Hukato Swu for his lordship's kind information.
15. All Private Secretaries, Kohima Bench.
16. The Administrative Officer (Judicial) Bench/Filing/ Establishment/Accounts Section, Kohima Bench.
17. The Court Officer/ Assistant Protocol Officer, Kohima Bench.
18. The Systems Officer/ **Programmer**, Kohima Bench for information and to upload the above in Registry's website.
19. The C/A to Registrar, Kohima Bench.
20. Notice Board.



(NEIKO AKAMI, NJS)  
Registrar  
Gauhati High Court Kohima Bench